Dispute Notification

NAME:	ACCOUNT NUMBER:	
MERCHANT NAME:	TRANSACTION AMOUNT: _	DISPUTED AMOUNT:
CITY/STATE	TRAN DATE:	POST DATE:
() DUPLICATE TRANSACTION. I have	been billed more than once by the sa	me merchant for the same transaction.
() I do not recognize the above trans identify the transaction.	action(s) transaction. I have made a g	ood-faith effort with my card company/Merchant to
	give anyone else authorization to enga	n still in possession of all valid card(s) on my age in the above transaction(s). Please provide a copy o
		The merchandise was not received by me, nor anyone An attempt was made by me to resolve this dispute
// If only part of the m Please provide a copy of your prod	erchandise was damaged, please sta	that was damaged and I attempted to return it on te dollar amount of damaged portion \$hant. State what attempt has been made to resolve with
	or, quantity, etc. Include a copy of yo	edit from the merchant and the reason the merchandise our return receipt signed by the merchant, the tracking
	ontacted the merchant and attempted d back of a canceled check or cash re	to resolve this matter. I am providing proof of other ceipt.
		tel is If you do not have the number, please on number is not available provide the name of the
	ne transportation or other services to the disposition of the airline tickets	be provided on// were not received by me
	chant, please include a detailed letter	dise or services that you purchased, and you have tried explaining the nature of the dispute and the results of
	e provide a credit slip bearing your ac ent from the merchant consenting to a	count number, merchant name and dollar amount to be refund.
() DIFFERENCE IN AMOUNT. The an	nount on my sales slip differs from the	amount I was billed. Enclose a copy of your sales slip.
		ich was to be billed on a monthly/annual basis. I ease supply phone number or copy of letter sent to the
() CREDIT POSTED AS A PURCHASE. that is due.	The transaction posted to the accour	nt should be a credit. Attached is a copy of the credit
() MERCHANT IS OUT OF BUSINESS.	The merchant is no longer in busines	s and can not supply goods or services.
() ATM NO CASH DISPERSMENT. ATM	I machine did not dispense the reques	sted cash. Please attach a copy of the decline slip.
COMMENTS OR FURTHER EXPLANAT	IONS SHOULD BE PROVIDED ON A SE	EPARATE SHEET OF PAPER.
	Signature	()
Date	Signature	() Day Phone #